



COMMUNITY POLICE REVIEW COMMISSION



MONTHLY REPORT

By

Executive Director Don Williams & Staff

April 2001

INTRODUCTION:

The monthly reports are a compilation of a number of factors that make up the activity of the Community Police Review Commission (CPRC) for the given month. Because the Commission is in its formative stages, the format for this report may change from month to month until we achieve a product with which we are comfortable. At the end of the year our annual report will put the information gathered in the monthly reports in a yearly perspective.

April marked the sixth month anniversary of the Commission's operation; therefore it is a good time to reflect on its accomplishments.

- The commissioners began and completed their formal training.
- A number of databases were developed and placed into operation.
- The monthly newsletter was developed for distribution to the public.
- The Commission has developed a draft set of Policies & Procedures and By-Laws and is in the process of adopting them at this time.
- The Commission, using the Riverside Police Department's Policy and Procedures as a guide, established an acceptable standard for Internal Affairs investigations.
- The Commission began an intense citizen outreach program.

CPRC POLICIES AND PROCEDURES:

During the April meeting, the public was given an opportunity to comment on the proposed CPRC By-Laws and Policies and Procedures. Chairperson Howe established a sub-committee, headed by Vice-Chair Brewer, to review all suggestions that were made to the proposed By-Laws and Policies and Procedures. The sub-committee is scheduled to meet the beginning of May and incorporate the changes they deem necessary into the documents.

OUTREACH:

Community outreach continued at a steady pace with the Executive Director and various Commissioners attending a total of 10 community meetings and events. Meetings and events attended were: Mayor's Night Out, Study Circles (2), Casa Blanca Community Action Group, Greater Riverside Chamber of Commerce, Northside Improvement Association, Downtown Chamber of Commerce, Magnolia Center Chamber of Commerce, Riverside NAACP and the Kansas Avenue SDA Church Prayer Meeting.

In addition to these meetings, the Chairperson and the Executive Director went to Fresno California to speak to a coalition of citizens groups interested in forming a police review

commission in their community. Also in April the Commission attended the annual Law Enforcement Appreciation dinner.

Meetings that are attended by commissioners in a capacity other than as commissioners on the CPRC are not listed in this report.

WORKLOAD:

Cases Received

	Lodged*	Filed/CPRC	Filed/P.D.
April 01	3		11

* A complaint is considered Lodged when a citizen makes the complaint to the CPRC and is filed when they actually submit the completed complaint form.

Case Dispositions

	Cases Reviewed	Inquiries	Administratively Closed **
April 01	4	0	2

** Complainants are given 30 days to return the paperwork before a closure letter is sent. The closure letter advises the complainants that the case will be re-opened if they submit the completed paperwork before the 6-month deadline.

Allegations

	U/F	Disc/SH	IDF	ISS	FA	FR	CC	MC
April 01	0	0	0	0	0	0	0	10

U/F = Use of Force, Disc/SH = Discrimination/Sexual Harassment, IDF = Improper Discharge of Firearms, ISS = Illegal Search or Seizure, FA = False Arrest, FR = False Reporting, CC = Criminal Conduct, MC = Misconduct

Findings

	Unfounded	Exonerated	Not Sustained	Sustained	Misconduct Noted
April 01	1	5	3		1

Referrals

	Personnel Complaints	Service Complaints
April 01	0	0

Policy Recommendations

There were 0 policy recommendations made by the Commission for the month of April '01.